

Report No.
CSD16150

London Borough of Bromley

PART ONE - PUBLIC

Decision Maker: **RENEWAL AND RECREATION PDS COMMITTEE**

Date: **Tuesday 22 November 2016**

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **EXPENDITURE ON CONSULTANTS 2015/16 AND 2016/17**

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 0208 461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Corporate Services

Ward: N/A

1. Reason for report

- 1.1 At its meeting on 7th September 2016, the Executive and Resources PDS Committee considered the attached report on expenditure on consultants across all Council departments for both revenue (appendix 2) and capital (appendix 3) budgets. The Committee requested that the report be considered by all PDS Committees.
-

2. **RECOMMENDATION**

That the Committee considers the information about expenditure on consultants relating to the Renewal and Recreation Portfolio contained in the attached report, and considers whether any further scrutiny is required.

Impact on Vulnerable Adults and Children

1. Summary of Impact: N/A
-

Corporate Policy

1. Policy Status: Existing Policy:
 2. BBB Priority: Excellent Council:
-

Financial

1. Cost of proposal: Not Applicable:
 2. Ongoing costs: One –off expenditure met from within existing budgets
 3. Budget head/performance centre: Consultants
 4. Total current budget for this head: N/A
 5. Source of funding: Existing revenue and capital budgets
-

Personnel

1. Number of staff (current and additional): N/A
 2. If from existing staff resources, number of staff hours: N/A
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable: This report does not involve an executive decision.
-

Procurement

1. Summary of Procurement Implications: N/A
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): N/A
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

3. COMMENTARY

- 3.1 Revenue expenditure on consultants in the Renewal and Recreation Portfolio is set in Appendix 2, and is focussed on (i) one-off specialist advice, no-one with specialist skills, (ii) insufficient in-house skills/resources and (iii) Planning. Expenditure amounted to £344,174 in 2015/16 and £30,805 in 2016/17 to date.
- 3.2 Capital expenditure on consultants in the Renewal and Recreation Portfolio is set out in Appendix 3. Appendix 3A covers expenditure in 2015/16 (£52,290.70), and Appendix 3B covers the first quarter of 2016/17 (£66,654.00).

Non-Applicable Sections:	Impact on Vulnerable Adults and Children/Policy/Financial/Personnel/Legal/Procurement
Background Documents: (Access via Contact Officer)	None

Decision Maker: EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Date: 7 September 2016

Decision Type: Non-Urgent Non-Executive Non-Key

Title: EXPENDITURE ON CONSULTANTS 2015/16 AND 2016/17

Contact Officer: Claire Martin, Head of Finance
Tel: 020 8313 4286 E-mail: claire.martin@bromley.gov.uk
David Bradshaw, Head of Finance
Tel: 020 8313 4807 E-mail: david.bradshaw@bromley.gov.uk
Tracey Pearson, Chief Accountant
Tel: 020 8313 4323 E-mail: tracey.pearson@bromley.gov.uk

Chief Officer: Peter Turner, Director of Finance

Ward: N/A

1. Reason for report

Members of ER PDS requested a full report on Consultant expenditure be submitted each year. Officers have therefore looked at total expenditure in 2015/16 and expenditure to date for 2016/17 for both Revenue and Capital Budgets.

2. **RECOMMENDATIONS**

Members to:-

2.1 Note the overall expenditure on Consultants as set out in this report.

2.2 Refer this report onto individual PDS Committees for further consideration

Corporate Policy

1. Policy Status: Not Applicable
 2. BBB Priority: Not Applicable:
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: All one-off expenditure met from allocated budgets
 3. Budget head/performance centre: Consultants
 4. Total current budget for this head: £N/A
 5. Source of funding: Revenue & Capital
-

Staff

1. Number of staff (current and additional): N/A – one-off costs
 2. If from existing staff resources, number of staff hours:
-

Legal

1. Legal Requirement: None:
 2. Call-in: Not Applicable
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected):
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 ER PDS members requested information on the Councils expenditure on Consultants be reported each year. To do this officers have looked at the total expenditure in 2015/16 and also the expenditure for this financial year as at the end of June 2016. This work covered both Revenue and Capital expenditure.
- 3.2 The basic reason for the use of consultants is that at times the Council requires that specialised work is undertaken for specific projects. This is particularly valid when consultants are engaged to work on large scale projects. For completeness expenditure on Architects, Engineers, Surveyors and other consultants commissioned to work on Capital Projects have been included as these generally meet the definition of one-off projects. Proposed expenditure on Capital Projects will have been approved by Executive before being included in the Capital Programme.
- 3.3 The Councils Contract Procedure rules sets out the procurement process to be followed when appointing a consultant and there is also guidance available to staff about what needs to be included in the formal agreement when engaging a consultant, which as a minimum needs to confirm the overall cost, project deliverables, clear brief and reporting arrangements. Appendix 1 provides this in more detail.
- 3.4 There is an element of subjectivity as to what constitutes a “consultant” as a number of services could fall within this definition, however it is generally defined as “a person brought into the Council to carry out a specific job” which is not on-going. For the purposes of this report expenditure on medical fees, counsel and legal fees have been excluded as these are considered to be professional fees rather than consultants.
- 3.5 In looking at consultants, members need to be minded that officers will use them to carry out work on the Council’s behalf when:-
- There is no one internally with the relevant skills or experience
 - There is no capacity/resources available to undertake this work
 - Specialist skills are required
- 3.6 It is important when recruiting a consultant that the project brief sets out the reasons for the use of consultant, that officers have consider any alternative options and also to evaluate the effectiveness of the work undertaken by consultants within the authority.
- 3.7 The benefit of employing consultants is that the Council makes a saving in relation to employer National Insurance and pension contribution. Also in employing consultants the Council is under no obligation to pay consultants for days when they are not working for the Council e.g. sickness and holiday and they are only engaged for a specific period of time – however offsetting this is that these staff are often more expensive.
- 3.8 The risk in not using consultants is that the Council would have to recruit a more substantial and specialised workforce at a greater expense.
- 3.9 This report provides a detailed breakdown of all costs officers believe are consultants, broken down over Portfolio’s and service areas. This is shown in Appendix 2 (revenue) and Appendix 3 (capital). It also examines the procurement arrangements associated with engaging the consultants as part of that process.

4. FINANCIAL IMPLICATIONS

- 4.1 Included in the body of the report.

5. LEGAL IMPLICATIONS

- 5.1 There is a considerable amount of legislation affording specific employment rights such as paid holiday, maternity leave and pay, entitlement to redundancy payments, minimum notice periods and protection from unfair dismissal, to name but a few to employees. Self-employed consultants, on the other hand, are not entitled to these enhanced statutory rights or protections.
- 5.2 In addition to statutory rights, an employer/employee relationship also implies a duty of trust and confidence between the parties concerned and suggests that neither should act in such a way as to undermine it. This notion introduces the idea of reasonableness into the way in which employers treat their employees. But the relationship between an organisation and a self-employed consultant does not have the same implied duties, with the consultant's protection relying largely on the contractual terms in place.
- 5.3 Describing a role as a consultant will not provide a definitive position and as a starting point, there are three key areas that should be evaluated:
- (i) a requirement for personal service
 - (ii) the existence of mutuality of obligation
 - (iii) the level of control that the council has over an individual.
- 5.3.1 **Personal service** - Is the individual personally required to perform services for the company? An employee is someone who is employed under a contract of service, that is, a contract that requires them to personally turn up for work and carry out the duties requested of them. A consultant, on the other hand, is engaged under a contract for services, that is, a contract under which they agree to provide the company with particular services. But, while they are obliged to ensure that these services are provided, they are not necessarily required to carry out the work personally.
- 5.3.2 **Mutuality of obligation** - Are employers obliged to offer individuals work under their agreed contract? Equally, if an employer offers an individual work, are they obliged to accept it? If they are, it could indicate an employment relationship.
- 5.3.3 **Control** - How much control does the employer have over an individual? Who decides what work needs to be done, how it should be done and when?
- 5.4 HMRC uses different, albeit similar, criteria when determining individual's employment status or otherwise. This means that an individual could be considered an employee for tax purposes and yet remain a consultant from an employment perspective. As stated above the process of engaging consultants is being tightened with the appropriate checks and balances. These will reduce or eliminate the obvious employment law risks including the accrual of the statutory protection rights set out in para 5.1 above. HR advice should be sought to ensure that each assignment/engagement is not likely to give rise to employment or "contract of services.

Non-Applicable Sections:	
Background Documents: (Access via Contact Officer)	Held in finance teams

CONSULTANT

Coding for Consultants/Agency/Temp Staff

The difference between agency/temporary staff and consultants is often confused and wrongly coded on Oracle. For clarity the difference is explained below:-

➤ Agency staff – Revenue Funded (0104)*

People appointed to cover vacant posts – and paid either by LBB or via comensera. Anyone that we employ but we pay as a company will need to be separately identified and for the purposes of LBB classified as working under a consultancy basis (see below).

➤ Temporary Staff – Revenue Funded (0104)*

People that are employed for less than 3 months to do a specific urgent piece of work, where no post exists, so a supernumerary post is allocated and virement rules apply. Once the post exceeds 3 months a post creation form will need to be set up (back dated to when the post commenced working with the council) and justification and funding identified.

➤ Consultants – Revenue/Capital (1708)**

Consultants should be used to undertake one-off projects, where there is no one internally with the relevant skills. There should be transparency around funding of the post which should be on a fixed fee and clear deliverable, which should be reviewed at the end of the project.

* 0104 codes – there may be a basket of temporary codes so please check the FCB

** 1708 codes – unless there is a good reason, at all times this is the code that should be used.

In general terms a **Consultant** is viewed as being: -

Someone employed for a specific length of time to work to a defined project brief with clear outcomes to be delivered, which brings specialist skills or knowledge to the role, and where the council has no ready access to employees with the skills, experience or capacity to undertake the work.

A Consultant should be engaged on a fixed price contract and would not normally be employed on a day rate (this will ensure VFM).

Further details on these requirements and advice on the employment of Consultants can be found in the Council's Contract Procedure Rules (CPR 8.1 & 8.5) and the accompanying Practice Notes /Contract Document on the employment of Consultants, which can be found in the Procurement Toolkit.

Employing the Consultant

Audit Commission research has indicated that most consultancy work was not usually let on the basis of lowest price, although few authorities held records to justify their decisions. You must always take account of the available budget.

You should prepare a formal agreement before a consultancy assignment commences. This may range from a letter to a formal legal contract. As a minimum the agreement should:

- confirm agreed total costs (fixed price arrangements are usually preferable),
- description of all project deliverables
- make reference to the brief
- make reference to the consultant's submission
- confirm invoicing and payment arrangements
- set out termination and arbitration arrangements
- set out reporting arrangements

You must also ensure that sufficient provision is made for any necessary Insurances and Indemnities required to protect the Council's position. This includes a need to establish the tax position of the Consultant to ensure payments made under any commission placed are correctly treated.

Requirement for a Consultant

The initial requirements around the commissioning of Consultancy Services should include consideration of how service requirements are met and other approaches which might be used. For example can the requirement be met through the completion of work via Agency Staff, the employment of an interim manager (via a direct/temporary contract of employment with the Council), or Secondment arrangements. Only once the best "fit" has been identified should work be commissioned. The arrangement should also be subject to periodic review as, for example, an initial urgent requirement placed with a Consultant might not be better completed at a later date via a temporary contract of employment

There needs to be a clear **accountable** officer responsible for commissioning the consultants work, who monitors progress and delivery and ensures VFM is delivered at all times. The consultant would not normally manage any staff directly or be responsible for authorising spend.

Procurement – Competition Requirements (contract procedure rule 8.1) now incorporates the tender procedures for consultants with effect from September 2016.

8.1 Procurement – Competition Requirements

8.1.1 Where the Estimated Cost or Value for a purchase is within the limits identified in the in the first column below, the Award Procedure in the second column must be followed. Shortlisting shall be done by the persons specified in the third column.

Estimated Cost (or Value)	Tender procedure	Shortlisting
Up to £5,000 (£25,000 for Consultancy Services)	One oral Quotation (confirmed in writing where the Estimated Cost or Value exceeds £1,000) using the Using the Council's "Local Rules" Process where possible and other Approved Lists where Authorised	Officer
£5,000 - up to £25,000	3 written Quotations using the Council's "Local Rules" Process where possible and other lists as Agreed with the Head of Procurement.	Officer
£25,000 – £100,000	Request for Quotation using the Council's "Local Rules" Process where possible and other lists as Agreed with the Head of Procurement., to at least 3 and no more than 6 Candidates. If for whatever reason, a Request for Quotation is made using a Public Advertisement, the opportunity must also be included on "Contract Finder", with all Suitable Candidates responding, being considered. In both cases use must be made of the Council's E Procurement System, unless otherwise agreed by the Head of Procurement.	Officer and Line Manager
£100,000 up to the EU Threshold for Supplies and Services (applies to all activities)	Invitation to Tender making use of a Public Advertisement. The opportunity must also be included on "Contract Finder", with all Suitable Candidates responding, being considered. No Prior Qualification process is permitted Use must be made of the Council's E Procurement System, unless otherwise agreed by the Head of Procurement.	Officer, HOS and Head of Procurement, Head of Finance
Above EU Threshold for Supplies and Services (applies to all activities) and / or £500,000 arrangements.	The appropriate EU / Public Contract Procedure or, where this does not apply, Invitation to Tender by an Appropriate Notice /Advertisement to at least five and no more than eight Candidate.	As above + in Consultation with the Director of Corporate Services and Customer Services and Director of Finance – see Rules 7.2.3 & 8.1.4

Note – Where an intended arrangement is for the provision of Consultancy Type Service, including those for Construction related activity and the estimated value of the intended arrangement is above **£50,000** the relevant Portfolio Holder will be Formally Consulted on the intended action and contracting arrangements to be used.

8.1.2 Where it can be demonstrated that there are insufficient suitably qualified Candidates to meet the competition requirement, all suitably qualified Candidates must be invited.

8.1.3 An Officer must not enter into separate contracts nor select a method of calculating the Total Value in order to minimise the application of these Contract Procedure Rules or the Public Contract Regulations.

8.1.4 Where a Public Contract Regulations 2015 applies, the Officer shall discuss with the Head of Procurement and Consult with the Director of Corporate Services and Director of Finance to determine the arrangements to be used for the completion of the Procurement. In any case the Final Contract Documentation shall be available for viewing, via the internet, from the date of publication of any required Contract Notice, unless otherwise agreed.

8.5 The Appointment of Consultants to Provide Services

8.5.1 Consultant architects, engineers, surveyors and other professional Consultants shall be selected and commissions awarded in accordance with the procedures detailed within these Contract Procedure Rules as outlined above.

8.5.2 The engagement of a Consultant shall follow the preparation of a brief that adequately describes the scope of the services to be provided and shall be subject to completion of a formal letter or contract of appointment, using the Council's Standard Form of Consultancy Contract, unless otherwise agreed by the Director of Corporate Services.

8.5.3 Records of Consultancy appointments shall be kept in accordance with Rule 6.

8.5.4 Consultants shall be required to provide evidence of, and maintain professional indemnity insurance policies to the satisfaction of the relevant Head of Finance for the periods specified in the relevant agreement. The officer commissioning the employment of a Consultant and/or responsible for the Approval of their employment shall ensure that the Consultants tax arrangements or company structure are properly considered and do not result in any tax liability to the Authority.

Category / Supplier Name	Division /Serv. Area	15-16	16-17	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
		£	£				
One-off specialist advice, no one with relevant specialist skills							
AECOM INFRASTRUCTURE & ENVIRONMENT UK LTD	Planning	16,650	0	Sustainability Appraisal.	4 quotes sought, within relevant financial limit - rule 8.5	4	
DSP	Planning	3,950	0	Viability assessments for CIL, affordable housing and Affordable Housing update.	4 quotes sought, within relevant financial limit - rule 8.5	4	
STRATEGIC LEISURE	Planning	10,350	0	Open space audit.	Single quote under CPR 8.5.1	1	
THE LANDSCAPE GROUP LTD	Planning	1,089	0	Ecological survey.	Single quote under CPR 8.5.1	1	
ACCESS MATTERS UK	Recreation	1,350	0	Access Audit St George's RAF Memorial Chapel.	Single quote under CPR 8.5.1	1	
CS	Recreation	2,345	0	Reviewing papers, advising by telephone and drafting advice - Library Closures.	Single quote under CPR 8.5.1	1	
FOURTH STREET PLACE CONSULTANTS	Recreation	15,000	0	Biggin Hill Business Plan and Market Appraisal.	3 quotes sought, awarded by officer within	2	
LAVAT CONSULTING LTD	Recreation	1,000	0	For VAT advice with reference to the Bromley MyTime.	Single quote under CPR 8.5.1	1	
MOSAIC FUTURES LTD	Recreation	4,400	0	To undertake a feasibility study for BIDs in Beckenham and Penge town centres.	Request For Quotations under CPR 8.5	4	Yes - as part of TCM Update report to R&R PDS
MRS C.R	Recreation		2,710	Paper conservator - item of museum artwork.	Single quote under CPR 8.5.1	1	
MUSEUM OF LONDON ARCAEOLOGY SERVICE	Recreation	215	0	Training in cleaning of human remains in museum collection.	Single quote under CPR 8.5.1	1	
QUARTERBRIDGE PROJECT MANAGEMENT LTD	Recreation	7,246	0	Specialist Advice for Bromley Town Centre and updates on Bromley market Business Case.	Single quote under CPR 8.5.1	1	yes - TCM update report
RW	Recreation	594	0	Café in Crystal Palace Park - perusing papers and advising by email.	Single quote under CPR 8.5.1	1	
THE OAKLEAF GROUP	Recreation	8,097	0	Condition Surveys of Central Library.	Single quote under CPR 8.5.1	1	
TP BENNETT LLP	Recreation	8,000	1,420	Feasibility study for proposed Capital Development / Gym Centre - Chipperfield Road.	Invitation to tender	3	
One-off specialist work total		80,286	4,130				
Insufficient in-house skills / resources							
COLLIERS INTERNATIONALS UK PLC	Planning	23,470	0	Advice on best value considerations in relation to redevelopment of property and Financial Viability work for Hayes Court & 208 - 214 High street.	3 quotes in line with Financial Regulations	3	
TONY FULLWOOD ASSOCIATES	Planning	7,175	0	Review of Local Plan Management.	Single quote under CPR 8.5.1	1	
WARNER LAND SURVEYS LTD	Planning	1,790	0	Bromley Town Centre Central Area Public Realm Project - Topographical survey.	Single quote under CPR 8.5.1	1	
CALFORDSEADEN LLP	Recreation	950	0	Structural inspection of Penge Library.	Single quote under CPR 8.5.1	1	
CENTRAL MANAGEMENT	Recreation	4,945	0	Event Management Service.	Single quote under CPR 8.5.1	1	
DARCSTUDIO LTD	Recreation	1,000	0	Design services - Café Design Visualisation.	Single quote under CPR 8.5.1	1	
DV	Recreation	1,000	0	Design services.	Single quote under CPR 8.5.1	1	
GE	Recreation	7,400	0	Provide estimate rental value, advice, prepare reports and Investigations.	Single quote under CPR 8.5.2	1	
JB MARKET RESEARCH SERVICES LTD	Recreation	8,198	0	Library Consultation, paper, online and street survey.	3 quotes sought, awarded by Chief officer within relevant financial limit- rule 8.5	1	

Category / Supplier Name	Division /Serv. Area	15-16	16-17	Description	Procurement procedure followed	No. of quotes obtained	Date Reported to Members
		£	£				
JB MARKET RESEARCH SERVICES LTD	Recreation	5,987	0	To undertake face to face shopper surveys in Bromley Town Centre and outlying town centres & provide committee style report on findings.	Single quote under CPR 8.5.1	1	
LOLLIPOP EVENTS LTD	Recreation	4,512	0	Event Management Service.	Single quote under CPR 8.5.1	1	
SNAPPIN' TURTLE PRODUCTIONS LTD	Recreation	16,000	0	Biggin Hill Memories and History Filming Project.	Single quote under CPR 8.5.1	1	
CS AVIATION CONSULTANCY LTD	Regeneration	11,591	0	Biggin Hill Aviation consultancy.	Single quote under CPR 8.5.1	1	As part of Biggin Hill report to Executive 17.11.15
COLE JARMAN LTD	Regeneration	45,105	7,963	Biggin Hill Noise Action Plan.	Waiver under Contract Procedure Rule 13.1- Negotiated tender- Authorised by Chief Officers/ Executive Members.	1	Hill report to Executive 11.2.15 and 15.6.16
Insufficient in-house skills total		139,123	7,963				
Planning							
AJ OAKES & PARTNERS	Planning	220	0	Professional Fees - annual calculations/negotiation and uplifts to the pricing framework rates for the contract.	Single quote under CPR 8.5.1	1	
BNP PARIBAS REAL ESTATE	Planning	6,250	0	Review of viability assessments submitted with planning application.	3 quotes sought, within relevant financial limit - rule 8.5	3	
KEMP & KEMP LLP	Planning	14,127	15,930	Planning appeals work.	Single quote under CPR 8.5.1	1	
LAMBERT SMITH HAMPTON GROUP LTD	Planning	8,212	0	Review of viability assessments submitted with planning application and appeal work.	Single quote under CPR 8.5.1	1	
READING AGRICULTURAL CONSULTANTS LTD	Planning	2,474	1,492	Review of agricultural matters for planning application/appeal.	Single quote under CPR 8.5.1	1	
LAND USE CONSULTANTS LTD	Planning	2,007	1,290	Land use Consultants for ecology surveys and reports re applications & appeals e.g. bassetts applications/Ecology Support.	Single quote under CPR 8.5.1	1	
POLE STRUCTURAL ENGINEERS	Planning	2,000	0	Review of structural matters for planning application/appeal.	Single quote under CPR 8.5.1	1	
PHD CHARTERED TOWN PLANNERS	Planning	7,852	0	Planning appeals work.	Single quote under CPR 8.5.1	1	
REGIONAL ENTERPRISE LTD	Planning	21,885	0	Assistance with planning pre-application advice.	Single quote under CPR 8.5.1	1	
RICHARD GRAVES ASSOCIATES LTD	Planning	4,032	0	Ecology Advice for planning application.	Single quote under CPR 8.5.1	1	
RM	Planning	2,550	0	Planning appeals work.	Single quote under CPR 8.5.1	1	
SS	Planning	1,418	0	Planning appeals work.	Single quote under CPR 8.5.1	1	
SUTTLE PICKETT & PARTNERS LTD	Planning	4,597	0	Structural Consultant checking of structural elements of application.	Single quote under CPR 8.5.1	1	
THE POWER SERVICE	Planning	10,340	0	Consultants Electrical Works to ascertain compliance with Part P - Building Regulation.	Single quote under CPR 8.5.1	1	
TIBBALDS PLANNING & URBAN DESIGN LTD	Planning	34,102	0	Planning appeals work.	3 quotes in line with Financial Regulations	3	
WATERMAN INFRASTRUCTURE	Planning	2,700	0	Review of transport assessment for planning application.	Single quote under CPR 8.5.1	1	
Planning total		124,765	18,712				
GRAND TOTAL		344,174	30,805				

Summary of Capital Consultants Cost 2015-16

	Supplier Name	RENEWAL & RECREATION PORTFOLIO	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
Architects						
	KINNEAR LANDSCAPE ARCHITECTS LTD	29,725.00	Penge Town Centre	All suppliers within the relevant Lot were invited to quote.	GLA TFL Framework mini competition	R&R PDS 27/10/2015
Total - Architects		29,725.00				
Engineers						
	TRUEFORM ENGINEERING LTD	3,038.82	Bromley North Village Public Realm Improvements	1	TfL Call -off contract (TfL Framework)	No
	JCT CONSULTANCY LTD	345.00	LIP Formula Funding	1	Only Supplier for this. Under £5,000 within CPR's 8.5.1	No
Total - Engineers		3,383.82				
Surveyors						
	CAD MAPS	2,250.00		3 requested	mini competition	No
Total - Surveyors		2,250.00				
Multi Disciplinary / Other Consultants						
	APPLEYARD & TREW	500.00	Bromley North Village Public Realm Improvements	1	Single written quotation (CPR 8.5.1)	No
	FRANKHAM CONSULTANCY GROUP LTD	9,437.63	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012	No
	M&S TRAFFIC LTD	200.00	Bromley North Village Public Realm Improvements	3 requested	mini competition	No
	SAVERNAKE PROPERTY CONSULTANTS LTD	5,292.75	Pavilion Leisure Centre - redevelopment & refurbishment	Single quote	Waiver from R&R Portfolio Holder under CPR's 13.1	R&R PDS 12/10/2010
	STACE LLP	1,501.50	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
Total - Multi Disciplinary / Other Consultants		16,931.88				
Total Consultants		52,290.70				

Summary of Capital Consultants Cost 2016-17 (Qtr 1)

	Supplier Name	RENEWAL & RECREATION PORTFOLIO	Scheme	No. of Quotes	Procurement Procedure followed i.e. Full tendering, Waiver etc..	Procurement reported to Members
Architects						
	KINNEAR LANDSCAPE ARCHITECTS LTD	12,075.00	Penge Town Centre	All suppliers within the relevant Lot were invited to quote.	GLA/TFL Framework mini competition	R&R PDS 27/10/2015
	ROBIN LEE ARCHITECTURE	36,809.00	Biggin Hill Memorial Museum	All suppliers within the relevant Lot were invited to quote.	ADUP Framework	No
Total - Architects		48,884.00				
Multi disciplinary consultant / Other Consultants						
	FRANKHAM CONSULTANCY GROUP LTD	3,780.00	Central Library & Churchill Theatre - chillers & controls	All suppliers within the relevant Lot were invited to quote.	Construction Related Consultancy Services 2012 Framework	No
	ODGERS CONSERVATION CONSULTANTS LTD	2,120.00	Crystal Palace Park Improvements	1	Single Tender (Under £30,000 within CPR's 8.5.1)	No
	REDMAN PARTNERSHIP LLP	11,870.00	Relocation of Exhibitions - Bromley Musuem	2 received	Tender through Due North (twice, only two tenders received, Chief Officer approval to proceed). All tenders evaluated on price and quality using CIPFA model.	No
Total - Multi disciplinary / Other consultants		17,770.00				
Total Consultants		66,654.00				